

OPTIMIZATION AND PRODUCTIVITY SOLUTION GUIDE

Make every spending moment matter with SAP Concur Solutions



HERE WE GO AGAIN

Just when you thought things were becoming more predictable, businesses are facing yet another uncertain future. Persistent pressures such as supply chain disruptions and talent shortages mingle with new obstacles like inflation and the threat of recession to create pressure points that can affect the health of your organization.

Amid this turmoil financial leaders face the seemingly contradictory goals of reducing costs while at the same time investing in digital tools that deliver efficiencies through automation. In fact, Gartner® predicts that 78% of CFOs will maintain or increase their enterprise digital investments through 2023, even if inflation persists.¹

YOU'VE GOT THIS

While the prospect of an uncertain future may seem daunting, you are undoubtedly better equipped to meet these realities than ever before. Past challenges likely led to changes that created business resiliency and continuity, maybe even growth.

Now is the time to keep that momentum going by continuing to build on that foundation. You may be surprised to learn the way to do this isn't through a few big initiatives. Rather, there's opportunity in every spending moment. Instead of focusing on just a few areas you can achieve greater success by better managing spending throughout your entire organization.

HERE'S HOW TO MAKE EVERY SPENDING MOMENT MATTER:

More speed. Fewer steps.

Talent is scarce and time is tight. Automate, automate, automate.

More compliance. Lower costs.

Catch out-of-policy charges before they turn into margin-busting surprises.

More foresight. Less frustration.

Have accurate, on-demand near-realtime spending data to deepen analysis and sharpen forecasts.

More scale. Less strain.

Ensure spending systems meet today's demands – and tomorrow's

^{1&}quot;Gartner Says 78% of CFOs Will Increase or Maintain Enterprise Digital Investments Through 2023 Even if Inflation Persists," Gartner, May 25, 2022

GARTNER is a registered trademark and service mark of Gartner, Inc. and/or its affiliates in the U.S. and internationally and is used herein with permission.

Common Concerns of Finance Teams and How We Can Help

FINANCE LEADER'S CONCERN	SOLUTION	SAP CONCUR PRODUCT
I want to invest in digital tools to increase efficiency and productivity with a rapid ROI.	Automate and integrate two of your biggest spending tools—travel and expense—for immediate impact.	Concur <u>Travel</u> and <u>Expense</u>
I need to find – and eliminate – hidden invoice processing costs outside of the procurement process.	Automate your entire invoice system to avoid late fees, reduce errors, and capture early-payment discounts.	Concur Invoice
I need employees to report expenses promptly and accurately in order to tighten control and visibility over spend.	Employ intelligent technologies like machine learning and OCR to reduce errors, automatically capture receipt details, and add them to expense reports.	Expenselt
By the time an expense occurs it may be too late to avoid going over budget.	See how spend requests impact budgets before approving them to make better informed decisions.	Budget
I know policy compliance can help reduce costs, but I don't have the resources to audit as much as I'd like.	Use AI and ML technology to review all expense reports and flag anomalies, making human auditors more effective.	Concur Detect by Oversight
I'm using AI and ML to make my audits more efficient, but I still need help reviewing flagged expenses.	Trust SAP Concur audit experts to give questionable expenses a thorough look against your policies.	Intelligent Audit
I don't have headcount to run reports and analyze data for everyone who wants it.	Democratize data with on-demand access to 200+ pre-built reports and dashboards as well as custom options that deliver information in near-real time.	Intelligence/ Consultative Intelligence
I need my employees to use our spending tools consistently to get the most value from them.	Meet your employees where they are by giving them access to SAP Concur solutions from their mobile device.	SAP Concur Mobile App
I need employees to use our spend management tools – and use them efficiently.	Give employees access to 24/7, expert assistance when and where they need it, creating more confident and satisfied users.	User Support Desk



SAP CONCUR SOLUTIONS OPTIMIZE EMPLOYEE SPEND MANAGEMENT WHILE IMPROVING BUSINESS EFFICIENCY AND PRODUCTIVITY¹

50%

less time to reimburse expenses

65%

more compliant expense reports submitted

\$777K

savings on business travel and expense related costs

1 Source: SAP Concur Help Organizations Optimize Their Employee Spend Management While Improving Business Efficiency, IDC, 2021

Visit **concur.com** or contact your SAP Concur Sales Representative to learn how to make every spending moment matter.

