

Reimagine your organization's travel and expense program

SAP Concur 

THE BEST RUN 

Effectively manage your travel program and capture spend whenever and wherever it happens

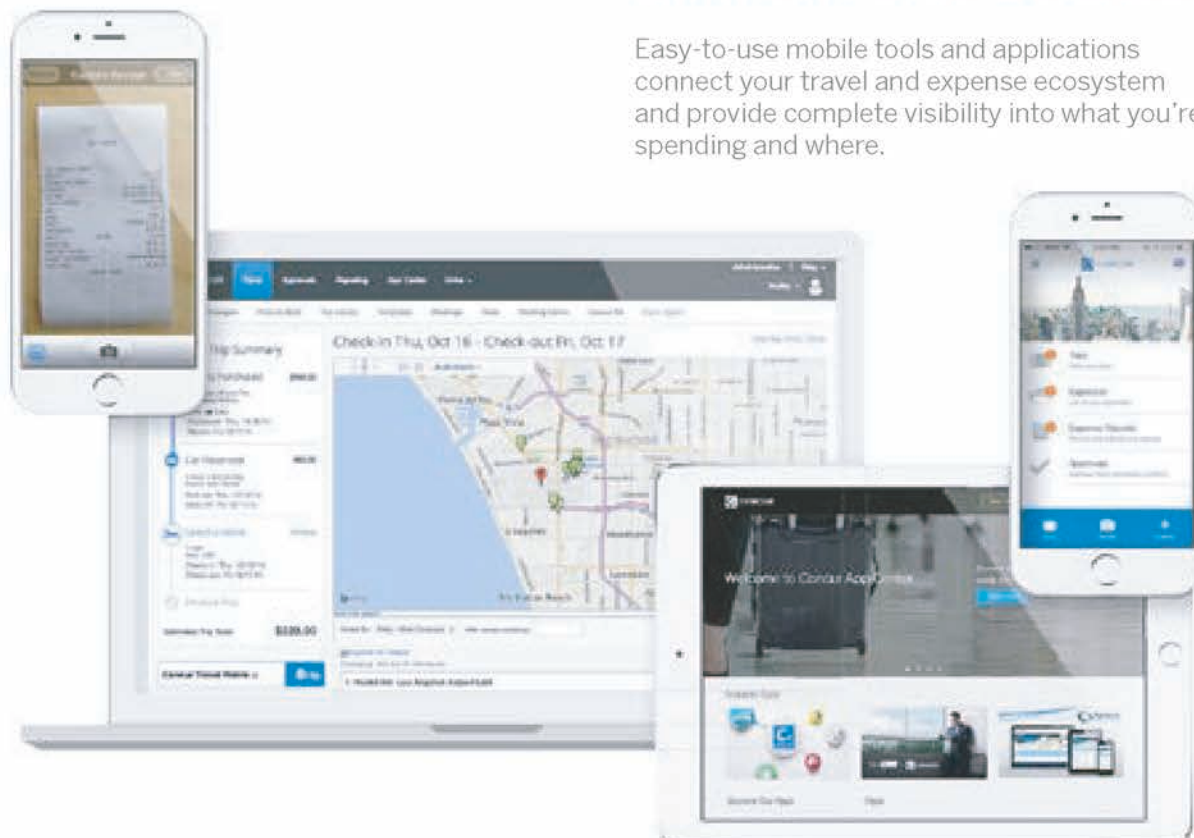
Not all travel and expense solutions are created equal. Today, travel related spend is often the second largest line item in any organisation—following payroll. It's more important than ever to ensure your travel and spend management solutions are truly integrated.

Only an integrated solution provides the visibility needed to drill down into employee spend. Keep your travellers happy and safe—all while reinforcing policy compliance and protecting your bottom line.

The answer is Concur. We provide a set of secure, cloud-based tools to solve the toughest travel and spend management problems across your organisation—all built with you and your users in mind, and optimised for scalability. Concur's travel and expense solutions connect to travel suppliers, travel management companies, credit card companies, vendors and app partners—every place and way that your employees spend money so you can apply policy up-front and capture spend.

Get a clear view, all from one solution

Easy-to-use mobile tools and applications connect your travel and expense ecosystem and provide complete visibility into what you're spending and where.



Why Concur?



Connected

Concur integrates all of your organization's travel and expense data, so you get a single, scalable way to manage spend—no matter where or when it happens.



Transparent

Concur provides visibility into total spend down to each detailed transaction, so you can correct policy violations before spend occurs, better manage budgets and forecast more accurately.



Effortless

Concur takes the work out of travel and expense management, making details and processes effortless making it easier for everyone to focus on what matters most.

Everything you need in **one place**



One platform giving you a single source of truth

The Concur solution is the only way you can manage spending wherever and whenever it happens. Our travel and expense management services work with ERP, HR and accounting systems to consolidate data and create a single, connected process for managing your organization's spend. Our open platform supports an ecosystem of partner applications and services that allow you to use the partners you choose and trust. The result is a connected approach that creates an effortless user experience and provides complete transparency into spend.



Capture receipt data in all the right places

Not only can your users book airfare, hotels and cars from their mobile device, they can take a photo of their receipt and move along with their day. Concur loads receipts alongside credit card purchases for matching—freeing your employees to get back to what matters, while your CFO can see every slice of the data. E-receipts from our extensive network of suppliers and partners will automatically populate expense claims with electronic receipts from airline, hotel, car rental and taxi suppliers. This means more accurate expenses, done right the first time. And managers win because they can make approvals while mobile.



Stay in policy and compliant with enhanced controls

Imagine a world where compliance is automatic. We're there with you. When you leverage the Concur Travel and Expense platform, your organization's policies are enforced before violations occur, no matter which booking channel travellers use, and travellers have the tools they need to make complying with travel policies a breeze. Expense rules are incorporated in the reporting process and out-of-policy spending is quickly flagged—giving your leadership peace of mind knowing that travel and spend aligns with your organization's policies. Employees benefit because compliant and in-policy spending results in faster reimbursement.



A simple view of the metrics that matter

What's a T&E solution without an intelligence hub to monitor—down to the gritty details—your organization's spend? Concur's reporting solution, Intelligence, puts you in control of your organization's expenses. The result is actionable analytics that puts you in control to negotiate better deals with suppliers you use most. We integrate and organize your travel, ERP, invoice and credit card data, giving you the accurate, proactive insight you need to easily control spending as it happens—or even before it happens—to manage your total spend.

Connectivity beyond your **wildest beliefs**



Apps your employees and your CEO will love

The Concur App Center provides partner apps and services that extend the value of your Concur Travel and Expense solution. These apps and services provide greater visibility into your total spend, simplify travel and expenses, and bring travellers closer to the perfect business trip. We recognise that groundbreaking solutions can come from anywhere, at anytime, which is why we continually grow our partner ecosystem to help you solve today's problems and prepare for tomorrow's challenges.



Leading-class implementation to transform your business

Implementing Concur Travel and Expense is faster and easier than you might think. Concur's implementation team is comprised of the industry's top travel managers, accounting gurus and an IT squad to handle even the most complex requirements. The phased roll-out is designed around our more than 20 years of experience to get your solution configured following current best practices, while aligning with your processes.



Integrated systems creates a complete view

Integration with your existing business systems and TMCs means you'll see the full picture. Integration is high on the agenda when it comes to adopting a new travel and expense platform. Whether it's your financial system, HR, payroll systems or ERP solution—you need the solutions to integrate with minimal hassle and as quickly as possible. Our open platform integrates with your existing software and solutions quickly, so you can easily leverage information across systems and drive end-to-end process optimization.



Concur + SAP: Better together

With Concur and SAP, your organisation will run simpler through a combination of global and industry expertise with collaboration technologies that help reduce costs, better manage compliance and risk, increase revenue, improve operational efficiencies and optimise cash flows. Concur offers a sophisticated—yet simple—way to manage your travel and expenses that integrates directly with your SAP system, so you can track and control your spending wherever and whenever it happens. And if you're not a SAP customer, we have options to integrate with your systems as well.

One secure, cloud-based platform with **countless configuration options**



Concur Expense

Concur integrates all your expense data, so you can manage spending wherever, whenever it happens



Concur Invoice

Automate your invoice management— from purchase requests through payment—for complete visibility



Intelligence

Leverage reporting tools to unlock data and insights that drive better decisions



TripLink

Capture travel and booking data no matter where it is booked so you can apply policy, report and audit trips



Audit Service

Ensure compliance with your travel and expense policies through validation against your organization's policies



Service Administration

Maximise your investment with a designated expert on feature activation and configuration knowledge



Concur Travel

Book travel, increase compliance and monitor spending



Concur for mobile

Productivity tools to help you book travel and manage expenses from any device



Partner Apps

Connect to applications and services that improve compliance and the traveller experience



Concur® Risk Messaging

Locate and communicate with any employee, anywhere to keep them safe and to provide assistance



User Support Desk

Provide your users with support directly from Concur and free yourself up for more strategic tasks



Managed Reporting

Transform your need for knowledge into intelligent reports customised for your business

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