Tools & Tactics:
A simpler, smarter way to manage spend.

Organizations are working in new environments with new demands that require new expense categories. As disruption continues to reign and challenges attempt to overwhelm, you need every tool possible to stay on top of their spending and keep cashflow under control.

SAP Concur solutions bring order and oversight to all of these expenses. No matter how or where your team is working, employees can buy what they need to get business done, giving you the confidence that every purchase is approved and every policy applied.

Here's how it works.

Spend Control

You can't control what you can't see. Visibility, therefore, is key to staying on top of spending.

Challenge:	Solution:
Getting an accurate account of expenses in time to do something about them.	Turn expense management and reporting into a digital workflow, applying automated checks and balances that make sure the right process and policies are followed.
Wrangling all those paper receipts.	Turn paper receipts into digital records, improving the ease and accuracy of expense reports while providing the data and insight to validate spending.
Keeping track of physical invoices and keeping them moving.	Access an integrated, automated process to manage invoice-based spending and deliver more visibility into spend with built-in oversight.
Knowing how much money is left and how much more must be spent.	Give budget managers a simple view of what's been spent, what's pending, and what's planned, so they can direct funds to the right place.
Trying to keep up with spending before the money's gone.	Make it easy for budget managers to review costs before purchases are made, so you get proactive control over spending.

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Audits & Intelligence

When you have all the information you need – and 100% of it is accurate – you can make decisions with confidence.

Challenge:	Solution:
Playing guessing games with budgets.	Improve visibility into spending and other key metrics, and get insights that help you proactively track budgets and manage employee spend.
Disconnected data limits visibility.	Connect spending data to your existing accounting, finance, or ERP solutions using built-in integration and APIs, so you get a complete, real-time picture to guide your strategic plans and day-to-day decisions.
Doing in-depth analysis all on your own.	Get access to expense analytics experts who'll help you dive deeper into data; understand how spending happens in your organization; and improve processes and policies to manage spending better.
Finding a way to audit efficiently and effectively.	Tap into experts to audit 100% of your invoices, increasing spending oversight without adding overhead.
Keeping up with all that paperwork.	Use AI and Machine Learning to automatically review expense and receipt data, increasing accuracy and control while simplifying the audit process for AP.

For more information on the specific tools to keep you on top of spending, contact your SAP Concur sales representative or visit **concur.com**

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